



Martha's Vineyard Community Services, Inc.

Family Resource Center (FRC) Clinician

Job Description

Reports to: FRC Program Director

Classification: Exempt

Department: FRC/IWYC

Approved: Elizabeth Folcarelli, CEO, August 12, 2022

Next Review Date: July 2023

Job Summary

Working under the direction of the FRC Program Director, the FRC Clinician is responsible for oversight of clinical aspects of running the FRC. The FRC Clinician is responsible for performing trauma-informed intakes, and to conduct intakes and assessments for families experiencing CRA-related issues. The FRC Clinician may also facilitate groups based on the needs of the program. The FRC Clinician will provide support and supervision for the FRC Direct Service Staff (School Liaisons, Family Support Worker and Family Partner) as well as assist in the development and implementation of Family Support Plans. Evenings and weekends mandatory. This position may be considered for a Flexible Work Arrangement, if approved by Program Director, CEO and a Flexible Work Agreement is completed.

Job Responsibilities and Essential Functions (essential functions*):

1. Responsible for oversight of clinical aspects of the FRC
2. Performs trauma-informed intakes, and conducts intakes, screening and assessments for families experiencing CRA-related issues
3. Completes FASTs in collaboration with the Family Partner
4. Provides support and supervision in the development and implementation of Family Support Plans.
5. Facilitate parenting and support groups as well as evidence based programming
6. Provides supervision and support working as a team with FRC Staff, focusing on the development and implementation of Family Support Plans. *
7. Makes referrals for services based on screenings and assessments completed for families experiencing CRA-related issues. *
8. Assists in training staff and establishing a training schedule for staff and community as requested by the FRC Program Director. *

9. Reviews curriculum and provides input on group development for future programming as needed. *

Qualifications:

- Master's Degree, License (LMHC or LCSW) required
- At least 3 years' experience as a licensed clinician with experience administering the CANS assessment (FAST)
- Proficiency in word processing and excel.
- Ability to work independently
- Ability to organize and prioritize work
- Ability to maintain confidentiality of information
- Excellent oral and written communication skills
- Knowledge of evidence based programming
- Respect for individual differences and dignity
- Ability to foster a collaborative, team-oriented work environment
- Ability to organize and prioritize work
- Excellent interpersonal skills.
- Valid Driver's License.
- Reliable independent transportation.

The statements contained herein reflect the general details as necessary to describe the principal functions of this job, the level of knowledge and skills typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements.

Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.

Employee Signature

Date